**GO16\_AC\_CH07\_GRADER\_7B\_HW - Online Orders**

**Project Description:**

*This project will be completed by following the Activities in the Project B of your GO! textbook. You can use the print or eText version to locate and read the Activity instructions.*

**Instructions:**

For the purpose of grading the project you are required to perform the following tasks:

| **Step** | **Instructions** | **Points Possible** |
| --- | --- | --- |
| **1** | Open the file *a07B\_Start.accdb* downloaded with this project. Then, in your textbook, turn to Project 7B and complete all of the steps in Activities 7.09-7.15 except where changes are indicated below. Do not print unless required by your instructor. | 0 |
| **2** | Complete Activity 7.09 Using the Subreport Wizard to Create a Subreport. Save the copied report as **7B Orders Main Report**. In the Subreport Wizard, in the What title do you want for your report? box, type **7B Products Ordered Subreport**. | 10 |
| **3** | Complete Activity 7.10 Modifying a Subreport. Apply Conditional Formatting in Design view. | 15 |
| **4** | Complete Activity 7.11 Creating a Subreport by Adding an Object to an Existing Report. In Step 3, save the report as **7B Orders Subreport**. | 20 |
| **5** | Complete Activity 7.12 Displaying a Total from a Subreport on the Main Report. In Step 12, in the Expression Builder, type **=IIf(IsError([7B Orders Subreport].[Report]![Total Amount]),0,[7B Orders Subreport].[Report]![Total Amount])**. | 15 |
| **6** | Complete Activity 7.13 Creating a Report Based on a Parameter Query. In Step 6, name the report **7B Orders by Date Range**. | 10 |
| **7** | Complete Activity 7.14 Printing the Parameters in the Report. | 15 |
| **8** | Complete Activity 7.15 Creating an Alphabetic Index. In Step 7, title the report **7B Supplier Alphabetic Index**. | 15 |
| **9** | Save and close the file, and then submit the *a07B\_Start.accdb* database for grading. | 0 |
|  | **Total Points** | **100** |